

HOLY TRINITY CHURCH SOUTH WOODH FERRERS

Minutes of the Joint Church Executive committee meeting

5th September 2022 at 7.30pm in the meeting room.

Fr Matthias opened the meeting with a pray.

Present ; Revd Barry, Sheila Jenkins, Maureen Graham, Fr Matthias, Bernard Dayer, John Geary, Kath Gable, Peter Blackman, Revd Carol Ball, Tricia Tutin, Jim Tidmarsh.

1) Apologies; Judith Radley, Lynda Speak, Eileen Price.

2) Minutes of the previous meeting 9th May were agreed and signed.

Minutes from the AGM were agreed as a true reflection of the meeting. Minutes to be adopted at the next AGM.

3) Matters arising

a) The 40th Anniversary of the church was brought up. **Carol** will speak to Rosemary about this. It had been agreed in a previous meeting on 7th February to have a small committee to organise something.

b) Barbara reported that the blister packs and biscuit wrappers are still being collected in the church porch. Also the used spectacles are still being collected for developing countries.

c) It was requested again that the Ministers board have Sue Lamberts name changed to Sue King. **John** will speak to Pat Docherty.

d) The procurement agreement is to be laminated. **Peter** will email to **Jim** to do.

4) Treasurers report

JCC TREASURER'S REPORT - September 2022

Current Balances –

Current Account	£1,864.62
Deposit Account	£5,193.87
Methodist CFB Deposit	£3,006.45
TOTAL ASSETS	£10,065.24

In addition, we are holding £1,801.65 on deposit for SWF Christian Council.

Denominational Contributions

Methodist Contribution is paid for the year.

Catholic Contribution paid until end of September.

Anglican Contribution paid until end of June.

Utilities Costs

As previously advised, the Wave water bill was excessive & estimated. Subsequently, I have opened an online account & John G has given me a meter reading to submit. As a result, we have this week received a refund of £379.12, meaning our annual cost has been reduced to £452.74.

Bills to British Gas have been minimal during the summer since the boiler has been switched off. Obviously as the weather gets colder our costs will increase.
We need to discuss various options regarding heating.

I have still been unable to update our monthly electricity direct debit to E.On & it remains insufficient to cover costs. I am monitoring the situation & making top up payments as necessary. The direct debit needs to be increased to approx. £60 from its current level of £39. I am still trying!

Maintenance & Repairs

The proposed organ speaker replacement has been delayed due to supply issues but should be completed soon at a cost previously agreed.

Urgent plumbing work in the roof void above TSM chair store is needed but at the moment I am unaware of the cost.

Recent remedial work to the church roof has been paid for (£582.00)

Other

The signatories for the Methodist Central Board of Finance Deposit Account are out of date & I'm not sure if any of them are still resident in SWF! I will bring a new mandate to the meeting & suggest the new signatories are the same as the Barclays Bank account (myself, Rev Carol & Tricia Tutin).

To summarise, I think the JCC finances appear healthy but at the moment I am reluctant to predict our end of year balance due to unknown repair & utility costs.

JRT 02/09/22

Notes from the meeting.

Jim said the Methodist deposit account is paying good % interest. It would make sense to move money from Barclays to this.

The church have been paying the school kitchens water bills this needs adjusting, but the cost is £400 to £500 per annum and so it was agreed to support the schools in this way and carry on paying.

A small weight watchers local group have asked to use the meeting room. They are paying £10ph at the moment, but as a small group they cannot afford this amount.

There was much discussion on this subject as some felt it is a multinational company. The majority were happy for them to use the room as an outreach project, to show the community that the church does care for the community.

Tricia has said they would need an invoice, which we do not do at the moment. We only accept donations. The public liability would be theirs not ours. **Tricia** will email Jim with this information.

Peter said our policies should be more flexible so that we can adapt when needed. **Kath** will try to find the policy documents.

5) Fabric

1. Organ

The replacement speakers are on order and delivery and installation is arranged for Monday 19 September. The delay is due to a change in speaker.

2. Church kneelers

The kneelers have now been brought back into use. A total of twenty eight brass hanging hooks which were missing were fitted. Cost £3.00.

3. Church wheelie bin

A replacement adhesive label has been fitted to the bin. Cost £5.50.

4. Church wheelie bins

The wheelie bins have been used as a step up to gain access to the church roof. To prevent this situation a padlock, security chain and anchor point have been installed to secure the bins away from the church. Should it be necessary to move the bins a spare padlock key is held in both the Anglican and Methodist / Catholic vestries. Cost £24.00.

5. Roof repairs

As a result of interlopers accessing the roof adjacent to the church boiler room and disturbing numerous slates together with a variety of missing slates on the church roof section adjacent to St Joseph's school it was necessary for our roofing contractor to undertake remedial works. This is the first roof repair since July 2020. Cost £582.00 including VAT.

6. Water meter

The treasurer reported that the last two meter readings were estimated. Consequently a meter reading was taken and transmitted to the utility company. They advised that we were in credit by £370.00. The treasurer has requested that they refund this amount. Refund now received.

7. Main entrance

It was requested by Father Matthias that the front entrance, opposite the old K block, was repainted as the existing had been "bleached" by sunlight. This has been completed. Cost £10.00.

8. Existing cold water storage tank

A contractor has been employed by the two schools to undertake remedial / replacement work to the kitchen roof and adjacent roof sections. During these works it was reported that it would appear that our tank overflow is discharging water. This was investigated and it was found that the existing overflow pipe was blocked or running upwards elsewhere the water level in the tank was barely an inch below the top of the tank with some overspill occurring due to the surface of the water being disturbed by water entering the tank.

As an interim measure the water supply was isolated on the outlet of the water meter in the pavement outside of the church. Due to the age of all the existing valves (over 40 years) they were seized and could not be moved. At the time it was believed that this would only isolate the mains water supply to the church meeting room sink; there being more than sufficient water in the tank to supply the church toilets for a week or so. On Thursday last it came to light that this action had also isolated the water supply to the school kitchen (sinks, dishwasher and toilet). To enable the kitchen to function, thereby allowing the two schools to open on Monday 05 September, the supply was restored and the ball valve in the tank was secured in the closed position. It is anticipated that the replacement of the ball valve and float together with a new overflow pipe will be completed this coming week.

Notes from the meeting

The church heating was discussed as the church gets unbearably hot when not in use. John can reset the controls if Maria can give him the information on regular bookings. **John** will try to turn the controls to 18 to 18.5 and put a caution hot surface on the radiators, or it was also suggested to perhaps cover them. The boiler thermostat can also be turned down.

Trinity St Marys have asked us if we have considered an alarm system, as the church leads into the schools via their halls.

Maureen will check with the schools that their doors from the schools to the halls are locked.

John will explore options on alarms to the two outside doors.

There is also a new system with a camera that looks like an outside light.

The church front door is loose. The locks on the side need to be looked at.

6) Worship and Outreach

No report next meeting is on 15.09.22.

7) A.O.B.

a) We need a church cleaner. Donna Picketts has been suggested for 1-2 hours per week.

John will look into this.

We must remind people using the meeting room to take their rubbish home with them.

Fr Matthias will ask Maria to contact them.

b) Kath has been approached by SWF Rotary club to have the "Tree of Joy" in the church again this year for the month of November, it was an amazing response last year, for which they were really grateful.

This year it is for The Rainbow Trust under 10 year olds, connecting and uniting families. All agreed this could go ahead.

c) The Quinquennial report is not required on our church building as we are an LEP and do not come under the Methodist or Anglican jurisdiction. Carol has sent the details to Barry and he will pass it on again stating this.

It was suggested we conduct our own inspection and report.

Peter said the LEP needs renewing as we have not had a report for some time.
He asked Ministers to ask their dioceses what is required.

c) The Christian Council explored the “Warm Bank” use of a warm place for people this winter in view of rising fuel costs.

The temporary use of Cheeky Monkeys cannot be used as adjusted planning permission has been submitted.

The question was asked could we use the church building.

We would need volunteers to open the church and attend. There is hope of a grant to help with costs.

We need to consider bookings and services.

There was the suggestion we could provide soup and rolls to be of service to the town.

Peter will report back we are happy to consider it in principle.

Revd Carol ended the meeting with a prayer.

The next meeting, is Monday 28th November on zoom

This is an accurate account of the meeting held in Holy Trinity on 5th September 2022

Signed Chair of JCC Holy Trinity

Dated

Seconded by

Dated.