

HOLY TRINITY CHURCH SOUTH WOODH FERRERS

Minutes of the Joint Church Executive committee meeting

9th May 2022 at 7.30pm in the meeting room.

The meeting opened with a pray by Revd Barry.

Present ; Revd Barry, Sheila Jenkins, Maureen Graham, Fr Matthias, Bernard Dayer, John Geary, Kath Gable, Peter Blackman, Revd Carol Ball, Judith Radley.

1) **Apologies;** Tricia Tutin, Lynda Speak, Jim Tidmarsh.

2) Minutes of the previous meeting 7th February were agreed and signed.

3) **Matters arising**

a) The food bank collection in the church is up and running.

b) Barry suggested the three congregations to take turns giving a short talk at the quarterly meetings, with reference to what their church is doing to improve the environment.

Peter gave an update on the covid situation. Covid has caused shortages of staff in shops and businesses. The good news is that there are signs the numbers are going down. The recent performance at the Cliffs Pavilion resulted in a lot of new infections. The SWF healthcare group will be scaling down their activities in June. There is no news yet about the winter vaccinations for covid and flu. Scarlet fever infections are rising rapidly in Essex.

4) **Treasurers report**

The Current Situation -

Bank balances as at 05/05/22–

Current Account	£2,265.44
Deposit Account	£5,693.44
Methodist CFB Deposit	£2,999.82
Cash	100.00
TOTAL ASSETS	£11,058.70

In addition, we are holding a sum of £1,801.51 on deposit for the Christian Council.

Since the last meeting –

- We have received the Catholic donation for Q2, Anglican donations for Q1, donations from CA (x2), AA (x2), Bereavement Group & Cheerful Childminders.
- Our monthly direct debit to E-ON, as previously reported, is insufficient to cover costs. Despite numerous attempts, I have been unable to increase this online so until

such time as I can address this, I am keeping an eye on the account & making a top-up payment as necessary to prevent future debt.

- The economic use of the boiler & central heating has enabled our British Gas bills to be minimal.
- We have paid Marks Tey Radio for repairs to an HDMI socket (£149.28) & Communicate UK for the regular maintenance to the fire detection & alarm system (£120.00).
- We have a liability of approx. £1,900 for the replacement of the rear windows (already agreed) and approx. £700 for the replacement of the organ speakers (to be agreed).
- Myself, Peter Blackman, John Geary & Sheila Jenkins met to discuss the procurement policy & decided it was still relevant and that no update was necessary. However, awareness of its existence to all denominations needs addressing.

Purely from a financial perspective, I think that the online “audience” numbers viewing the streaming content of all services is disappointing in return for the £6.300 spent last year on installation & update. I wonder if something could be done to address this.

JRT

May 2022

Notes from the meeting.

Each denomination to make their own decisions on streaming. Some are using it and others aren't.

It is useful for funerals.

It was said that to stop the use of streaming will not reduce the costs.

Peter suggested it could be used by other users to the church giving talks at meetings.

The internet on the other hand, is used a lot and is essential for some services.

The church will be decorated in red, white and blue flowers to celebrate the Queens Jubilee. Sheila and Rosemary will be preparing the arrangements on 28th May and the JCC were asked if they could contribute towards the costs. It was agreed £75.00 as a donation.

5) Fabric

1. High level windows adjacent to the organ

Woodham Windows have received the replacement windows and a date for installation will be agreed shortly.

2. Church bell

A few weeks ago the rope operating the external church bell after being exposed to the elements for almost forty years broke. A new rope and ties have been installed. Cost £4.20 including VAT. Many thanks to Bernard Dayer for his assistance in undertaking this task.

3. Organ

A couple of months ago Alan Pearson, the Anglican community organist, reported a defect / fault with the organ speaker nearest the Anglican community vestry. Alan agreed to investigate by endeavoring to locate someone who could visit the church and troubleshoot. He found a gentleman by the name of Martin Chapman, living in Bexley, and arranged a site visit with him for the 25 March. Together with Jim Tidmarsh, George Ball and myself we met with Martin. He traced the defect to one of the speakers inside the speaker enclosure where the fabric had "split". He removed the speaker and it was agreed that he would take the speaker away and try and resource a replacement. Despite his extensive efforts, including phone calls to America, he was unable to obtain a duplicate. Jim had previously advised that these speakers were approximately twenty years old. As a consequence Martin has submitted a quotation to remove both this speaker and the matching unit adjacent to the Methodist / Catholic vestry and supply and install two new equivalent speakers assemblies each containing two 6.5" speakers and a tweeter. A copy of his quotation for this work is attached for your information. It has already been circulated to members on the JCC so it can be discussed at the 09 May meeting. Feedback received from six members to date is that we should proceed with the full replacement at a cost of £700.00 VAT not applicable.

4. Meeting room storage cupboard

Maria has received a complaint from one of the groups using the storage cupboard regarding inadequate storage space resulting in a chaotic state. Having looked at the situation the cupboard already has four substantial shelves which are fully loaded. The only realistic improvement which could be made is the provision of a fifth shelf which would alleviate the problem. Approximate cost £40.00.

5. Minister's name-board

The name-board has been removed from the church for updating.

Notes from the meeting.

The windows could be fitted the first week in June. There is a funeral on 31st May in the morning and John was asked not to make it the 1st or 2nd June as it's the Jubilee. He will sort out a convenient date to both parties.

It was agreed to replace the organ speakers.

The meeting room cupboard has equipment and food stuffs in. It has been suggested the Cheerful Childminders sort their toys that are no longer required and the food stuff from the various group be moved to the kitchen area cupboards. **John** will speak to them.

The Ministers board has been taken down to be updated. We also need to change Sue Lamberts name to Sue King her married name.

The surplus wheelchair has been taken to Gees charity shop.

6) Worship and Outreach

On Thursday 2nd June there will be a songs of praise service in the church at 10am.

The churches 40th Anniversary celebrations will now take place in September, when the schools are back.

On 1st Saturday in the month there is an Arts, Craft and Open the Book meeting for families in Holy Trinity. It is at 9am to 12 noon.

Easter was the first meeting and was well attended.

7) A.O.B.

a) AGM nominations.

The following names have been submitted;

Chair	Fr Matthias Baidoo
Treasurer	Jim Tidmarsh
Secretary	Kath Gable.

All posts to be adopted at the AGM, to be held on 4th July 2022, at 7.30 in the meeting room Holy Trinity Church.

b) Procedure proposals

REPORT TO HOLY TRINITY CHURCH, SWF, JCC ON MONDAY 9 MAY 2022 GUIDELINES FOR JCC PROJECTS & EXPENDITURE

A Task Group of John Geary, Jim Tidmarsh, Sheila Jenkins and Peter Blackman met, as agreed, on 29 March 2022 to review the standing order for funding JCC expenditure.

The present Guidelines, copy attached, were considered.

The Task Group unanimously recommend that HT's JCC maintains and follows these Guidelines, with the following minor alterations:

- A synopsis of the Guidance should be produced for public display in HT so that everyone is aware of the protocol;
- All JCC Members are to be informed and agree expenditure of more than £500; between meetings this can be by email with confirmation at the following meeting;
- Up to a total of £500 will be available to the Fabric Committee to spend between meetings subject to the Treasurer agreeing it is available from meeting to meeting and the Fabric Committee maintaining dialogue with the Treasurer as to this and any necessary payments to be made; and,
- Dialogue between the Fabric Committee and Treasurer is essential; and then with all JCC Members.

If agreed the Guidance will be tidied up and a synopsis drafted.

It was agreed that these proposals be adopted.

Peter will tidy up the existing guidelines as per the report above and remove names no longer associated with the roles stated.

Revd Carol closed the meeting with a prayer.

The next meeting, which is the **AGM** will be held in the meeting room 7.30 on **4th July 2022.**
Please note the change of date from June.

This is an accurate account of the meeting held in Holy Trinity on 9th May 2022

Signed Chair of JCC Holy Trinity

Dated

Seconded by

Dated.