

HOLY TRINITY CHURCH SOUTH WOODHAM FERRERS

Minutes of the Joint Church Executive committee meeting

19th April 2021 virtual meeting by Zoom 7.30pm

Present; Revd Carol Ball, John Geary, Rosemary Tidmarsh, Kath Gable, Lynda Speak, Maureen Graham, Tricia Tutin, Bernard Dayer, Peter Blackman, Margaret Partridge, Fr Matthias Baidoo, Jim Tidmarsh, Revd Barry Allen, Judith Radley.

Rev Carol opened the meeting with a prayer.

1) APOLOGIES

Sheila Jenkins.

2) Minutes of the last meeting from 8th February 2020 were agreed. Signed virtually by Carol and Kath Gable.

3) Matters arising from previous minutes.

Eco church

Julia Kirkham and Val Carter have volunteered to be Methodist Eco-representatives for Holy Trinity Church, South Woodham Ferrers. We have registered the church on A Rocha website <https://ecochurch.arocha.org.uk> and now need a small team of people to help complete the survey. Ideally at least 1 champion from each congregation. We will also need input from and to the Fabric & Property and Worship & Outreach committees.

The survey is in 5 sections:

- 1) Worship & Teaching
- 2) Buildings
- 3) Community & Global Engagement
- 4) Lifestyle
- 5) Land

Each section has some easy to achieve targets as well as more long- term ones so that we have somewhere to start.

It will be important to have Eco church regularly on the agenda for our Church Council/PCC/PPC meetings as well as the JCC.

Contact Val Carter val_carter08@hotmail.com with questions, ideas and volunteers.

The representatives for this project are as follows;

Margaret Partridge Anglican rep.

Barbara Fenn Catholic rep

Val Carter and Julie Kirkham Methodist Reps.

Each church can have 2 reps if they wish to.

Rev Barry will let Val know the names of the reps.

4) Treasurers report

THE CURRENT SITUATION

Bank balances as at 16/04/21 –

Current Account	£2,668.26
Deposit Account	£5,042.92
Methodist CFB Deposit	£2,997.26
TOTAL ASSETS	£10,708.44

In addition, we are holding a sum of £1,826.31 on deposit for the Christian Council.

We have received the Catholic donation for Q2 and the April Anglican donation.

The facility of online banking with Barclays continues to make a Treasurer's life very convenient!

Expenditure on regular maintenance since the beginning of the year has been negligible and, as a result, we are currently ahead of my Budget forecast. I intend paying back a further £1,000 for the anonymous loan this week, leaving an outstanding balance of £2,000.

The final cost of setting up the broadband & streaming equipment was a net £2,106 and I have set up a monthly Standing Order to LIS for £51.30 for the ongoing service.

The financial issue we had with British Gas has been satisfactorily resolved by John Geary & we expect the £100 compensation he negotiated to be included on our next bill.

We are in credit with E-On for some £850.00 and I am confident this will be returned to us in due course.

In summary, the JCC finances are in an excellent state of health and should stay that way unless we experience some unforeseen maintenance issues or vandalism!

JRT

Notes from the meeting

Jim said he will hold the payment of the loan at present until he knows how much the camera fixing will cost.

5) Fabric Committee.

Since the lockdown commenced limited works have been undertaken. Outstanding works or works requiring discussion are itemized below:-

Fire extinguishers

The replacement and additional fire extinguishers have been delivered. The replacement CO2 extinguisher has been exchanged for the “out of time” unit in the Anglican vestry. The additional extinguisher has been placed on the floor in front of the lectern. The final location is to be agreed when the wall bracket can be fitted.

1. Traffic bollard padlock key

Several months ago Gill Wragg arranged with the town council for me to be issued with a key for the new traffic bollards at either end of Trinity Square.

I informed both funeral directors, Paul King and the Co-op, that I was a key holder and that they should contact me for removal prior to a service and re-reinstatement afterwards. Both schools were also advised that I was a key holder.

NHS Blood and Transplant have also been informed and I have all the remaining dates for 2021 in my diary for bollard removal and re-instatement.

Rosemary Tidmarsh suggested that it would be a good idea to hold an additional key which I agree with. I have had an additional key cut and subsequently located it in the Catholic/Methodist vestry in the centre wardrobe at the back top left hand side suitability labelled.

Notes from the meeting

There was a discussion on fixing the camera to the wall for the live streaming.

A suggestion was made to put the camera on a little shelf, below the clock and closer to the electric points and AV table. It will cover 360 degrees from there.

Rev Barry said we have to work out all angles to suit all congregations. The main thing is communion and the service.

It was thought we might need a microphone to pick up the congregation responses, which are just a mumble at present. The choirs will need to be heard too.

Jim thought a larger AV table will be needed to accommodate music, hymn books and the AV system. Pat Docherty to be asked.

John and Jim will speak to Marks Tey Radio re the camera.

Under covid regulations the church can hold 52 people. Realistically the figure is lower at the moment.

There are spare chairs piled at the side of the church for use if needed.

Rev Barry asked why are the chairs moved before services and not left in the same positions each service.

It was agreed that each church are to move the chairs to suit their own congregation's needs and groupings.

Trinity St Marys have upgraded their fire alarm system, which will now automatically call the fire brigade. This will also affect the church and St Josephs.

6) Worship and Outreach report.

Holy Trinity Worship and Outreach Committee Minutes of meeting held on Wednesday 10th March 2021 Via Zoom

1. Meeting opened with prayer.
2. Apologies were received from Rev Barry Allen and Sheila Jenkins
3. Minutes of the last meeting held on 27th January 2021 were approved
4. There were no matters arising not covered elsewhere on the agenda
5. Update on church Wi-Fi
 - The possibility of live streaming on a joint YouTube channel was discussed. Each denomination decided they would like to keep to their own channel initially. Reverend Carol pointed out that each church should take care to change the streaming key on the software before each live stream session.
 - Reverend Carol was arranging the training. *(Since the meeting – representatives of all three congregations have been trained and live streaming is being used for services.)*
6. Coronavirus
 - Current situation reviewed. RC congregations are worshipping again, CofE and Methodist congregations will resume worship on the 28th March (Palm Sunday).
7. Holy Trinity joint worship activities
 - Easter services. The Lent course was underway and being well received. There will be no joint Methodist / Anglican service on Easter Sunday this year. An Easter schedule will be drawn up to include services for Holy Week, mostly via Zoom...
8. Activities with other churches in the town
 - Easter services will be discussed at the Christian Council.
 - World Day of Prayer – the actual date (4th March, was covered by online services this year. We are planning a WDP afternoon tea at the New Life Church on 25th June)
9. Future Events & Dates for Diaries
 - WDP afternoon tea 25th June.

10. Updates from each congregation

- All congregations are doing well in the circumstances, and all are following COVID protocols when using the church for worship.

11. Civic & community responsibilities/outreach

- Peter reported that the number of deaths was rising at the moment, and welfare cases are rising. There is to be a vaccination hub in South Woodham Ferrers.

12. A.O.B.

- We need to consider whether schools will be using the church for class assemblies. It was decided to investigate further, and as long as they adhered to our protocols it should be OK. Something to discuss after Easter.
- After Easter, we may want to give the church a good clean again.

13. Date of next Meeting

- 9th June 2021 – media to be advised

14. Meeting closed with prayer.

Notes from JCC meeting

Fr Matthias said the church needs a good clean at the moment. The cleaning rota was suspended, so John will put a note in all the newsletters for volunteers to give 2 hours on Saturday morning the 8.5.21.

We have 2 new bins that John will put by the side of the church.

7) A.O.B

Both schools would like to use the church again for their assemblies.

It was agreed providing they both do a risk assessment, which will need to be seen and approved. They must clean thoroughly after and sign a cleaning sheet that it has been done. Rev Carol will oversee that this can be done.

Rev Carol will teach the adults again how to use the AV system. The JCC are not happy for the children to use this equipment, only the adults.

They will probably commence in May to use the church.

Funerals will take preference over the schools as always.

The AGM has been agreed for Monday 21st June 2021.

Nominations for the following positions are:

Treasurer Jim Tidmarsh

Secretary Kath Gable

Chair. Ministers will have a meeting on this nomination as Rev Carol will definitely step down this year having chaired for 4 years.

Carol said we would need two sets of accounts and reports covering the last two years as we did not have an AGM last year, due to covid.

These minutes are a true account of the proceedings of the Joint Church Council meeting held on Monday 19th April 2021

Rev Barry closed the meeting with a prayer.

NEXT MEETING MONDAY 21ST JUNE 2021 VENUE OR ZOOM TO BE DECIDED NEARER THE TIME.

Signed Chair of JCC Holy Trinity.....

Dated.....

Seconded by.....

Dated.....