

HOLY TRINITY CHURCH SOUTH WOODHAM FERRERS

Minutes of the Joint Church Executive committee meeting

15th November 2021 virtual meeting by Zoom 7.30pm

Present; Revd Carol Ball, John Geary, Rosemary Tidmarsh, Kath Gable, Lynda Speak, Maureen Graham, Tricia Tutin, Peter Blackman, Margaret Partridge. Fr Matthias Baidoo, Jim Tidmarsh, Bernard Dayer and Judith Radley.

Fr Matthias opened the meeting with a prayer.

1) APOLOGIES

Rev Barry.

2) Minutes of the last meeting from 27th September 21 were agreed. Signed virtually by Carol and Rosemary.

Peter asked for the following paragraph to be inserted ascertaining to those minutes.

There was much discussion on this subject about insurance requirements and risk assessments.

Peter said according to the present risk assessment the JCC should agree other users risk assessments. It was agreed the Ministers can do this instead and an updated risk assessment to reflect all the agreed changes would be drafted for JCC approval, including that:

The Ministers need to see the users risk assessment **and** the users will agree in writing to follow our risk assessment. A copy of this letter to be kept on file and the Ministers to agree the let.

Anyone using the church to have their own insurance.

This was agreed by the committee. **Barry to arrange.**

3) Matters arising from previous minutes.

The mixing desk from the church is now being used by a Methodist church in Maldon.

Originally Jim wanted to sell it, but all are happy it is being used and agreed it can stay there.

a) ECO church

Jim is looking into alternative energy suppliers and will hopefully have some figures by the next meeting. **JIM to do**

Judith says their churches are looking into group buying and we may be able to join them.

Judith will ask the circuit rep. **Judith to do**

The ECO committee have not had a meeting yet, but all congregations are putting tips into their newsletters.

4) Treasurers report

Current Balances –

Current Account

£3,006.27

Deposit Account	£3.943.21
Methodist CFB Deposit	£2.997.44
TOTAL	£9.946.92

In addition, we are holding £1,826.41 on deposit for SWF Christian Council

- Contributions from all three denominations for this year have now been received.
- The old mixing desk, removed by MT Radio, has been recycled to Maldon Methodist Church, as arranged by Rev Barry. Whereas previously I was hoping to sell this, I suggest we regard it as a donation.
- We are obligated to make our annual repayment of £1,000 for the anonymous loan before the end of the year (leaving £2,000 outstanding). I intend making this payment in the coming week.
- Further donations have been received from the AA.
- I intend investigating the possibility of switching our electricity supplier to a renewable source, in line with our commitment to a greener environment. We could similarly switch our gas supply, however I think “green gas” is only possible through carbon offsetting at the moment. I will report further at the next meeting.
- Our utility bills will now increase during the winter, especially since the boiler has been restarted & the current increase in energy costs.
- Providing there is no sudden, unexpected expenditure I still envisage a Year End balance in excess of £7,500.00.

JRT

Notes from the meeting

Jim said the utility costs were £25-£30 over the summer but last month with the heating on they were £169.

This prompted the following discussion.

There is obviously heat loss with the doors open for ventilation. The Methodist congregation want to close the doors. They have some elderly members in the congregation in a cold church.

We are still using the one way system with both doors open either side of the church.

Peter said “the guidance is to ventilate properties”. Please take this seriously this winter as the numbers are up in Woodham.

It was said the schools cannot open the doors with the children in the church. Peter said this is not complying with our risk assessment.

There was discussion on opening doors. It was suggested that all denominations and all users to make their own decisions and let the JCC know what they intend to do.

Peter is to ask Maria for a copy of the diary.

5) Fabric Committee.

Full re-opening of the church

Thanks to those volunteers across the three denominations who attended Holy Trinity Church on the 21 October and helped clean the main body of the church, the meeting room, the two vestries, the two lobbies and the two toilets. This allowed all the chairs to be cleaned and for all the chairs to be returned into church thereby allowing the meeting room to be brought back into use.

2. Fire alarm system and extinguishers

The fire alarm system was serviced on the 05 October 2021.

The various fire extinguishers were serviced on the 05 October 2021.

3. Heating system

The heating system was serviced on the 21 October 2021. The gas pipe work was pressure tested.

Certificates for both items of work were issued.

The filters of the two fan convectors were also cleaned.

4. Clocks

New batteries have been fitted to the clocks in the church and meeting room and the clocks have been reset. A new battery has also been fitted to the clock in the Catholic / Methodist vestry.

5. Meeting room urn

A new tap has been fitted to the urn to replace the seized/broken tap.

6. Toilet in the Anglican vestry lobby

During the cleaning on the 21 October it was found that the toilet leaked when flushed. As a result this toilet has been taken out of service until the leak is rectified

Notes from the meeting.

As the AA left the building on Wednesday evening at 7.45 the fire alarm activated. SWF fire brigade attended. The system was checked and it was identified as the roof space in Trinity St Mary's school. This is the third time this particular detector has been identified and John thinks it could be faulty and need replacing. We will be charged if the brigade have to attend again.

The church panel has been blamed in the past, but it is not this. It is worrying if there were to be a real fire.

This is a big system with two schools and the church. The church did not ask to be included but we are attached to the schools.

John said he finds their engineers very professional in his dealings with them.

It was suggested there be a meeting with John, Carol, Communicate and Michelle the business manager. **Carol and John to deal**

John is putting together what we need in the way of church cleaning, to get some quotes.

A thank you was extended to all who cleaned the church, especially the wax on the altar.

It was suggested we reuse the Pascal candle as it is never fully used each year. Fr Matthias said there are different types that could be used. **Fr Matthias will search online.**

It was asked if electric lights could be used on the altar. Fr Matthias said it had to be real candles. Maria has taken used candles to be recycled and reused.

Worship and Outreach report.

Holy Trinity Worship and Outreach Committee

Minutes of meeting held on Thursday 21st October 2021

Via Zoom

1. The meeting opened with prayer led by Father Matthias.
2. Apologies were received from Sheila Jenkins.
3. Minutes of the last meeting held on the 25th August 2021 were approved.
4. There were no matters arising from previous minutes.
5. **Update on church live streaming:** The Catholic Church were experiencing some problems with this service. Rev. Barry will approach Marks Tey for help in this matter.
6. **Coronavirus:** Since the meeting a thorough 'clean' has taken place of the church building. All seating has now been returned to the church. 14 people from all churches helped with the cleaning. The altar and the pulpit have also received a refreshing coat of Danish Oil. All wax deposits have been removed from the carpet.

It was agreed by the meeting that outside cleaners should be sought to carry out

future cleaning.

Continuing into the future it was agreed that chair cleaning should continue after Services and the use of the entry/exit plan continue. Clean me cards and Do Not Sit

Here cards also continue to be used, along with hand sanitiser. Prayer cushions

Will not be used for the time being. The Vestry's are now available for full use.

The AA and CA groups will be advised that the church is now available for use. The Bereavement Group is already aware of this.

It is understood that TSM and St. Josephs have experienced some cases of coronavirus and various meetings have been cancelled. Windle Court is now open

for visits.

The Methodist course 'Open The Book' has been cancelled for the time being.

Rev. Barry will carry out a risk assessment.

7. **Holy Trinity joint worship activities:**

7th November 2021 - Healing Hope for All, A service to prayer for Restoration And Renewal in memory of coronavirus victims known and unknown.

7th November 2021 - St Marys, Woodham Ferrers, will also be holding a Memorial Service. (Both services are scheduled for 3.00 p.m.)

Remembrance Day- 14th November 2021. A joint service to be held at Holy Trinity Church starting at 10.30 a.m.

An outside service will be held at 10.45, followed by a walk to Asda, again both followed by a 2 minute silence at 11.00pm.

St Marys, Woodham Ferrers will also have a service, with the laying of wreaths by various uniformed organisations.

Christmas - Under discussion by the Methodist Church, is a possible Midnight Mass via Zoom.

24th December: A Crib Service possibly at 3.00 p.m. to be confirmed.

Catholic Church will be holding Mass at Holy Trinity at 5.00 p.m. and 7.00 p.m.

(Please note time changes from the Draft Programme).

Danbury will be holding a Mass at 10.00 p.m.

These services may be subject to change due to the pandemic. It was decided to plan as normal but to anticipate changes.

Activities with other churches in town.

Timings have been agreed for an Advent Course via Zoom, starting on the 23rd November 2021. The Rev. Carol has agreed that the format should follow the one used last year that is to discuss the content and effect of Carols and Readings upon different people.

20th November 2021- the Town Christmas Lights will be switched on; to coincide with this TSM will be holding a small bazaar from 2.00 p.m. - 6.00 p.m.

28th November 2021 - Anglican/ Methodist Toy Service 10.30 p.m. TBC. Elizabeth Hobbs to be approached to organise.

28th November 2021 - Light up a Life Service; a Christmas tree will be required.

12th December 2021 - Town Carol Service 6.00 p.m. to be held in the Sainsburys car park. Various musicians and performers have agreed to provide music.

The event does require Stewarding so please ask congregations for volunteers.

The possibility of a Traditional Christmas Service is being considered. Using the more traditional carols and readings. This would be an afternoon service, with a view to encouraging the elder people of the town to come together for an afternoon of companionship and enjoyment.

TSM will hold a Christingle service when Candlemas is celebrated on the 2nd February. (The Saint Day of St. Stephen, Patron Saint of Altar Server is 26 December).

9. **Future Events and Dates for Diaries-** Nothing in addition to above activities.
10. **Updates from each Congregation** - CoE- Continuing as best they can under the circumstances and restrictions.

Methodist - Feel the same.

Catholic - Is using the live streaming system. Felt that the congregation has maintained level. Again, considering the effect of the pandemic.
11. **Civic and Community responsibilities/outreach** - Peter Blackman commented on several items including the Fire station and Referendum. His main concern is that Holy Trinity appears to have a presence on Facebook. This information was not

known to committee members. Because of this new knowledge it was decided that Don Wragg, a go-to man at CoE, would be asked to investigate further. It may be that the site needs to be deleted.

12. **A.O.B.-** Peter Blackman suggested that a letter of commiseration be sent to the Rev.Clifford Newman at Belfairs Methodist Church in respect of the recent tragic events that took place there. This was agreed and Peter was asked to write accordingly. Rev. Barry said he would let Peter have Rev Clifford's email address from the Circuit Directory.
13. The Next meeting is scheduled for the 2nd December 2021. (This will only take place if there are any changes to the rulings on the coronavirus situation)
14. Closing Prayer by the Rev. Barry Allen, with the Rev. Carol adding a prayer for a safe and trouble free journey to South Africa for the Rev. Barry.

Meeting closed at 8.35 p.m.

Notes from the meeting

Only 2 people attended the Healing service.

The Remembrance service went very well outside the church in Trinity Square with over 300 people.

The Christmas arrangements are fairly standard, with the carol service in Sainsbury's car park. Adrian, Paul and Carol are meeting this week.

The Rotary club of SWF have asked if they can site a "Tree of Joy" in the church with toys going to Rainbow Trust and a charity for children who have nothing. This was welcomed.

The Anglicans are continuing with their Toy Service with gifts going to the Women's refuge.

The Advent course starts on Tuesday 23rd^h November.

The Catholics are only having Mass at 7pm on Christmas Eve in Holy Trinity.

The question was raised about streaming services outside the church, so that people could see what goes on inside. Bernard said that was beyond his capabilities. Some vulnerable people might not like to be seen outside on a screen.

A.O.B.

It was decided that to install a weather proof screen would be very expensive. Too much for us at the moment. The blinds could be pulled back so that passers-by could see into the church.

There was a problem 2 weeks ago with live streaming. The issue was with the software that picks up the picture and streams to Utube. **Bernard will ring Marks Tey** this week if they do not contact him.

Jim asked about the use of the license for copy write hymns. What do the others do?

CCLI cannot combine the three congregations they each need their own license.

Margaret will let Jim know their figures and a member of the Methodist's will find out their figures and let Jim know.

The meeting closed with a prayer.

NEXT MEETING MONDAY 7th February 2022. On ZOOM

Signed Chair of JCC Holy Trinity.....

Dated.....

Seconded by.....

Dated.....