

PPC MEETING 17th MAY 2018
PARISH OF ENGLISH MARTYRS, DANBURY WITH
HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS

Ex officio:

President: Fr James McShane
 Treasurer: Jim Tidmarsh
 Diocesan Rep: Pauline Spratt
 (Steward of the Gospel)
 Deanery Rep: N/A - no Deanery Council
 School Rep: On sabbatical

Elected Members:

Alan Pursell (Chair)
 Peter Blackman (Vice chair)
 Kath Gable (Secretary)
 Bernard Dayer
 Michael Weston
 Rosemary Tidmarsh (Social)
 Philomena Connolly
 Mary Huntington

Appointed Members:

Kathy Johnston Social/Anglican rep

Observers

Jenny Sismey Methodist rep
 Ashley John Anglican rep

Final draft

	Reports and discussions	Action
	Opening Prayer: Fr James opened the meeting with a prayer.	
1)	Apologies: Apologies were received from, Jenny Sismey.	
2)	Minutes of Meeting: 7th March 2018 The minutes of the meeting previously agreed electronically, were signed.	
3)	Matters arising All actions and matters arising were covered within the relevant topics on the agenda. Alan welcomed Ray Houghton as fabric officer for English Martyrs.	
4)	Treasurers report <ul style="list-style-type: none"> • Current Bank Balance £26,667.28 O/D (as at 16/05/18) • As at the end of April, we are roughly in line with my Budget Forecast • I am still concerned about Offertory levels. After my appeal back in March, only 8 parishioners have increased their Standing Orders (4 of us on PPC). Average monthly amount has increased from £27.48 to £28.75. Maria reports a slight increase in envelopes from a couple of donors. • The cost of decorating EM was met by a couple of parishioners' donations, which I hope were triggered by my appeal! • A new laptop computer has been purchased for the Parish Office. Cost was £500 plus approx. £400 installation & software transfer. • I have received confirmation from Brentwood that I am now a second signatory on the Parish bank account for amounts exceeding £2,500. • I am currently preparing the Diocesan Annual Financial Return which has to be completed by the end of the month. The accounts are currently recorded on a spreadsheet designed by Steve Gallagher & I am considering switching to the Diocesan system which links directly to the Finance Office. We are apparently one of 8 parishes that are not on that system! 	

5)	Steward of the Gospel Pauline reported that she has received a letter from Steve Webb stating that the final document, will be put back to the end of June. This is a bigger job than anticipated.	
6.1)	Report from Social Committee Tickets for The Rock and Roll evening on 9 th June with Quiff and the Shades are going well. 120 were printed and if 100 are sold it will be comfortable in the hall. The band need more helpers to set up. There will be fairy lights around the room as decoration. Bring your own drink and nibbles. The Social Committee are trying to organise a joint lunch in September in Little Baddow Memorial hall. Bring and share a lunch. There is potential interest form other churches.	
6.2)	Report from Fabric Committees No report from Holy Trinity. English Martyrs Ray reported there are several light bulbs that need replacing. Ray will affix a rope beside the choir staircase. The conservatory door is damaged Ray to fix. Fr James asked Ray to inspect the wooden cladding and guttering around the church as it seems to be in poor shape. There are several windows blown that will need new panes fitted. We need a Perspex splash back behind the votive candle stall.	Ray
6.3)	Liturgy report No meetings at the moment.	
6.4)	Youth: A young person has approached Fr James with reference to playing the guitar at mass. It was decided to introduce this gradually. Mary is waiting to hear from the school re Eco Warriors. It was suggested we have occasional masses with the children organising the liturgy, at both ends of the parish. Perhaps the Confirmation candidates could be involved with this. It was suggested there could be monthly alternate masses at both ends. The 6pm, 8.45 and the 10.45.	Mary
6.5)	Justice and Peace. The Sisters from Melbourne estate will come to speak at masses the first weekend in November. Pauline reported we have been supporting a Sierra Leone primary school over the last 5 years, this has now come to the end of its term. Michael said we will be supporting “The Consolers of Mary and Jesus” in Rwanda , who need to raise approximately £300,000 for their project. We will send the jumble sale money, helping them to start with. This will be put towards a possible extension. This project needs a higher profile and advertising, Michael will see to that.	Michael

<p>6.6)</p>	<p>St Joseph’s school report. Catholic Deanery Based Multi Academy Trusts in the Diocese of Brentwood Bishop Alan has approved the expansion and development of Catholic, Deanery based Multi Academy Trusts (MATs) across the Diocese of Brentwood. This expectation is in line with current Diocesan Policy, that all Diocesan Catholic schools (both primary and secondary) explore the formation of Multi-Academy Trusts. The aim is to secure strong Catholic education for the benefit of children in our Diocese, build upon the successful working partnerships already in existence within the Deanery groupings and at the same time retaining the individual character and ethos of each school. Schools are at different points on the journey in relation to this project so this update should serve to reiterate the Bishop’s plans for the future so that we can be clear about what the Diocese is advocating.</p> <p>Christ the King Federation Following the Federation with St Francis Roman Catholic Primary School, Maldon and the Governing Body of St Joseph’s Catholic Primary School has now officially been disbanded. A new single over-arching Governing Body has been formed. This body will now be accountable for both schools and will set the strategic direction in conjunction with each schools' senior leadership team. This is known as a 'Hard Federation' which in effect is a formal collaboration. Some members of the new Governing Body have been selected by the parents, and some by the Local Authority.</p> <p>Ski Trip 2018 - It was a pleasure to attend the Essex School Ski Trip last week in Switzerland. This is the third year that Essex schools have participated and 60 pupils across five schools enjoyed a very intensive week of skiing and other activities. The children who attended were excellent ambassadors for the school.</p> <p>Our Lord’s Passion Gratitude goes to the children in Year 6 for their re-enactment of ‘Our Lord’s Passion’. It was a moving and spiritual occasion that placed ‘The Son of God’ at the very centre of our Easter preparations. The children dedicated much time to learning their words and achieved an excellent standard. I would like to make special mention of George Spring who took the part of Jesus. Thank you to Miss. McGonagle for preparing the children.</p> <p>Events On the 15th March Yr. 2 took part in the Infant Music Festival in Chelmsford and gave a most wonderful performance. On the 19th June Yrs. 5 & 6 will be performing in the Junior Music Festival at the Civic Theatre. During the summer months the school will be taking part in various sporting competitions throughout the local area. This week children in Yrs. 2 & 6 are sitting their SATs exams, good luck to them all.</p>	
<p>7)</p>	<p>Ecumenical Reports 7.1 JCC There is to be a new church in Champions Manor Hall, Carol Ball will consult. Peter reported the JCC constitution needs work done on it. Fr James is concerned about School Pastors in William de Ferrers school it is not a joint initiative. The question arose as to if we need observers at each other’s committee meetings. This is to be taken to all the congregations involved for a decision. It was considered whether we should drop the practise.</p>	

	<p>7.2 SWF Christian Council (including Worship & Outreach) Full minutes of meeting on 10th May of the Worship and Outreach group, were previously circulated and held with these minutes.</p> <p>SWF Christian Council. Minutes previously circulated and held with these minutes. Thanks to Sylvia Lanz for organising the Lent Walk of Witness.</p> <p>A Bible Society play will be put on in SWF entitled “Would you Adam and Eve it”. This will be on 16th September. Details will be published in due course.</p> <p>7.3 Anglican Report Ashley reported their PCC have decided to arrange an “Away Day” on 23rd June this will mainly be for socialising. Peter Taylor is organising an evening of music on behalf of the Alzheimers Society on 19th June in SWF village hall.</p> <p>7.4 Methodist Report None this time.</p>	
<p>8)</p>	<p>Other Business The new churches website is now live. Alan reported that the heading changes we wanted, didn’t get done before it went live. We will have to see how it goes and what can be done to make changes required. Peter said there can be changes made and that BT will be dropping the old site by the end of the month.</p> <p>Fr James has said he is taking a sabbatical from October 2018 to March 2019 with the Bishops approval. A Priest from Ghana will be looking after us.</p> <p>The Day of Reflection went very well. Sylvia spoke to us about prominent Catholics contributions to science down the ages. The duties required were overviewed and it was a lovely day. A big thank you to Sylvia for organising and the Mills for hosting.</p> <p>Rosemary said in 2022 it will be the 40th Anniversary of Holy Trinity church and both the schools. It is also English Martyrs 60th Anniversary the same year. We were asked for any thoughts on celebrations.</p> <p>The 100 club was drawn for May and June.</p> <p>The July meeting will be the BBQ at Alan and Lynne Pursell’s home. For all committee members and their partners.</p> <p>Alan requested reports to be to Kath before the meeting so they can be circulated and read before the short meeting. THIS WILL BE A 7.30PM START.</p>	<p>All Members</p>
	<p>Fr James closed the meeting with a prayer.</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Thursday 17th May 2018 in English Martyrs Danbury.

Signed Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....