

**PPC MEETING 31st July 2018**  
**PARISH OF ENGLISH MARTYRS, DANBURY WITH**  
**HOLY TRINITY CHURCH, SOUTH WOODHAM FERRERS**

**Ex officio:**

President: Fr James McShane  
 Treasurer: Jim Tidmarsh  
 Diocesan Rep: Pauline Spratt  
 (Steward of the Gospel)  
 School Rep Philomena Connelly

**Elected Members:**

Alan Pursell (Chair)  
 Peter Blackman (Vice chair)  
 Kath Gable (Secretary)  
 Bernard Dayer  
 Michael Weston  
 Rosemary Tidmarsh (Social)  
 Philomena Connolly  
 Mary Huntington (Youth)

**Appointed Members:**

Kathy Johnston Social/Anglican rep  
 Ray Houghton Fabric Danbury

**Observers**

Ashley John Anglican

**Draft copy for review and agreement.**

	<b>Reports and discussions</b>	<b>Action</b>
	<b>Opening Prayer:</b> Fr James opened the meeting with a prayer.	
<b>1)</b>	<b>Apologies:</b> Apologies were received from, Jenny Sismey, Philomena Connelly, Jim and Rosemary Tidmarsh and Ray Houghton.	
<b>2)</b>	<b>Minutes of Meeting: 17<sup>th</sup> May 2018</b> The minutes of the meeting previously agreed electronically, were signed. Noted that Ray Houghton should be on appointed members list for Fabric in Danbury.	
<b>3)</b>	<b>Matters arising</b> All actions and matters arising were covered within the relevant topics on the agenda.	
<b>4)</b>	<p><b>Treasurers report</b>  <b><u>TREASURER'S REPORT PPC 31<sup>st</sup> July 2018</u></b></p> <ul style="list-style-type: none"> <li>• Current Bank Balance £22,736.86o/d (as at 27/07/18)</li> <li>• This is somewhat worse than my forecast, mainly due to us only being paid our Gift Aid refund on the standing orders &amp; envelopes. We are still waiting for the loose plate refund to be made - I'm not sure why this has been delayed but will speak to Brentwood when I return from holiday.</li> <li>• As previously reported, I have now transferred the accounts to the Diocesan bookkeeping system, which I find far superior &amp; more convenient than the previous customised spreadsheet I inherited from Steve Gallagher. I presume the system has been developed since Steve last experienced it &amp; his subsequent dislike of it! We were one of only seven parishes not using it.</li> <li>• The Finance Committee has put in place adequate arrangements for bills etc to be paid during Fr James's sabbatical; this also covers the 100 Club.</li> <li>• Arrangements are still ongoing for the supply priest to be provided with a borrowed car from Peter Blackman – he can update the meeting re insurance etc.</li> <li>• The Finance Committee has discussed at length how to increase offertory levels &amp; it was decided to put a weekly 'target' (to cover expenses) in the newsletter, comparing</li> </ul>	

	<p>it against the actual amount received. I have been putting a lot of thought into the best format for this &amp; intend implementing something from September onwards.</p> <ul style="list-style-type: none"> <li>• A question was raised as to how much gift aid was received?</li> </ul>	
5)	<p><b>Steward of the Gospel</b> Pauline reported that Steve Webb's report is now on the diocese website, with a note for people to comment. Pauline said our points were addressed in the report. The next meeting for them is in November.</p>	
6.1)	<p><b>Report from Social Committee</b> <b><u>Social Committee Report</u></b></p> <p>The Social Committee met on the 5th July and the following ideas were discussed and have, since the meeting, been <i>organised</i>.</p> <p><b><u>Rock &amp; Role Dance</u></b></p> <p>This was a very successful evening. Many thanks to Jim's Band 'Quiff and The Shades'. A profit of approximately £600 was made.</p> <p><b><u>Bring &amp; Share Lunch</u></b></p> <p>23rd September from 12.30 - 5.00 pm. This event will be held at Little Baddow Memorial Hall. Details in newsletter.</p> <p><b><u>Elvis Night</u></b></p> <p>'Father James's Going Away Party'. This event is being held on Saturday 6th October at Danbury Village Hall. Father is paying for Elvis and an anonymous donor is paying for the hall. Bring your own drink/nibbles.</p> <p><b><u>Christmas Raffle</u></b></p> <p>This year tickets are being printed rather than use the raffle tickets we have used in the past. Obviously this will be more expensive but we are hoping that more tickets will be sold than were last year as First Prize will be £100. Other prizes will be Christmas Hampers. Boxes will be at the back of both churches for hamper donations. Hopefully the raffle will be drawn at the PCC December meeting.</p> <p><b><u>Parish trip to Bury St Edmunds</u></b></p> <p>A 49 seater coach has been booked for Saturday 24th November. Coach will leave SWF at 9.00 am with a stop at Eves Corner at 9.15. We will leave Bury St Edmunds at 4.00-4.30 pm. During the day there will be two opportunities to take part in 'Shoppers Carols' at The Cathedral. Tickets will go on sale after the summer holidays and will cost £15 each. We will advertise initially in the newsletter then a poster will go up in Holy Trinity entrance inviting other denominations to join us.</p> <p><b><u>Santa's Grotto</u></b></p>	

	<p>More details to follow later but it is proposed that a Grotto will be set up in English Martyrs Conservatory sometime in December. Children will be able to see Santa after Sunday morning Mass. There will be a small charge and each child will receive a present from Father Christmas.</p> <p><b><u>Race Night</u></b></p> <p>This has been booked with 'Paul's Race Night' for Saturday 2nd February. Paul brings everything needed. We intend to have a Pimms Bar (donations as can't charge). More details to follow.</p> <p><b><u>St. Patrick's Day Dance</u></b></p> <p>A Ceilidh Band has been booked for Saturday 16th March - hall yet to be confirmed. The Band perform what they call an 'Irish Show'. We are intending to charge £12 per ticket. More details to follow nearer the time.</p> <p><b><u>1940' Dance</u></b></p> <p>A group called 'Femmes' have been booked for Saturday 11th May. More details to follow as halls with good lighting being looked into.</p> <p>All the above events will be advertised in Newsletter and tickets will be sold after all Masses. Kathy Johnston</p> <p>Note Thank you to Kathy for the detailed report.</p>	
<p><b>6.2)</b></p>	<p><b>Report from Fabric Committees</b> No report from Holy Trinity.</p> <p>No report from English Martyrs</p>	
<p><b>6.3)</b></p>	<p><b>Liturgy report</b> No meetings at the moment. Next meeting November.</p>	
<p><b>6.4)</b></p>	<p><b>Youth:</b> Mary has had no response from the school about “Living Simply”. Mary will approach this in another way.</p> <p>There is to be a joint churches event in Maldon on 13<sup>th</sup> August 1pm until 3pm and hopefully in St Josephs on 20<sup>th</sup> August. This to go into the newsletter.</p> <p>Thoughts are on a Parish Picnic with rounder’s, possibly Danbury Lakes. Mary needs to talk to Kate about this.</p> <p>BCYS are to have a youth gathering weekend on 20<sup>th</sup> August. Mary will ask some of the Confirmation candidates if they would like to go. It will be £50 a head. Fr James</p>	<p>Mary</p> <p>Mary</p>

	<p>agreed to fund 4 places. Fr James said his previous Parish funded 2 youths to go to Lourdes and it had a profound effect on them.</p> <p>Mary attended a meeting recently in Brentwood and they are very much for crossing the age gap. Mary will ask two youngsters to go onto Justice and Peace.</p>	
<b>6.5)</b>	<p><b>Justice and Peace.</b></p> <p>No report this time</p>	
<b>6.6)</b>	<p><b>St Joseph's school report.</b></p> <p>None this time.</p>	
<b>7)</b>	<p><b>Ecumenical Reports</b></p> <p><b>7.1 JCC</b></p> <p>Peter asked that the JCC AGM minutes be circulated as the report.</p> <p>Peter has said the constitution of the JCC needs tidying up. This to go to the next JCC meeting in September.</p>	Peter.
<b>8)</b>	<p><b>Other Business</b></p> <p>Fr James reported a guitarist is willing to play in English Martyrs at the Sunday morning Mass.</p> <p>Fr will meet with him next week and organise a music group for September.</p> <p>The 100 club was drawn for July and August.</p>	Fr James
	<p>Fr James closed the meeting with a prayer.</p>	

These minutes are a true account of the proceedings of the Parish Pastoral Council Meeting held on Thursday 31<sup>st</sup> July 2018 at Lynne and Alan Pursell's home.

Signed ..... Proposed Name

Dated.....

Signed.....Seconded Name

Dated.....