

HOLY TRINITY CHURCH SOUTH WOODHAM FERRERS

Minutes of the Joint Church Executive committee meeting

12th March 2018 in the meeting room at Holy Trinity.

Present; Maureen Graham, Peter Blackman (part), John Geary, Judith Radley, Bob Hemmings, Tricia Tutin, Revd Barry Allen, Ria Allen, John Emmines, Frank Lo, Simone Probyn, Fr James McShane, Rosemary Tidmarsh, Revd Carol Ball, Michael Clark.

Bob opened the meeting with a prayer.

JCC EXECUTIVE.

1) APOLOGIES

Kath Gable, Margaret Partridge

2) Minutes of the last meeting from December 2017 were agreed and signed.

3) Matters arising from previous minutes

The Clergy Board is now updated

The Chair and Vice Chair after discussion were nominated and seconded.

Chair – Revd Carol Ball Nominated by Rosemary Tidmarsh and seconded by Judith Radley

Vice Char – Simone Probyn Nominated by Fr James McShane and seconded by Revd Barry Allen

Post Meeting Note: Due to circumstances outside of Peter Blackman's control he was unfortunately not present for this part of the meeting. After the meeting Peter queried the appointments for Fabric and W/O which had been added to a later agenda. As no one had raised the omission during the meeting these appointments remain outstanding for the next meeting in June.

4) Treasurers report

Report circulated pre meeting

Bank account is £5,153 in credit. Only other expenditure aside from utility bills relates to roof repairs – total £954 in the period.

Donations received from Swift Singers, SWF Bereavement Group & Advent Ecumenical.

After a review of income and expenditure over the previous year Simone proposed contributions remain at their current level so as not to deplete the small level of reserves currently held.

The bank mandate still requires updating after Steve's resignation. Revd Carol wishes to remain a signatory. It was agreed Tricia Tutin would be the third signatory so there is one from community. Simone to contact Steve Gallagher to arrange the forms with Barclays.

5) Fabric Report

Minutes from meeting 05 March circulated prior to the meeting

3 visits had occurred to undertake roof repairs in the period. Anti climb paint and notices had been fitted as a deterrent. Total cost £1134

Estimate for the corroded radiator in Vestry is £600

Current overhead projector is 14 years old. Quotes received for replacement. Marks Tay radio (fitted original system) have visited and provided a report. LIS were approached to quote but declined but offer to assist with advice.

St Mary's have recently had a significant IT upgrade – contact their provider for a 2nd quote

Difficulty finding a company to offer a 3rd quote

Marks Tay Radio offered an initial solution with added options. We are not required to take up all options. Present issues are that light is not good in current conditions and visually not good. No provision at present for whoever is presenting / leading contribution to see the screen unless their back is to the congregation.

£7,699.42 + VAT for initial work

Option B would provide the view for presenter at the front of the church – mobile screen.

2nd quote pending

Revd Carol advised both schools have their own projectors but are not linked to the church projector

Wall sockets – potential to incorporate the different types of connections

John believes this option is included in the quote

Another option is to have a small screen at the lectern. This cannot be screwed to the lectern as it is regularly moved and not everyone presents from here.

Fr James raised the issue of screens as it is a church. The Catholics understand modern times but is concerns likened it to a conference centre if we are not careful.

Methodist find the screens enhance the service.

Need technology to be sympathetic. It will be available for all congregations to use.

Bob – will look at a daylight projector, need a small tablet/laptop to see what is behind the presenter plus new connections for modern laptops etc

1st quote also allows for screens to be placed outside of the church if we wanted

Bob reminded the committee of the JCC ruling that 3 quotes should be obtained

Bob to propose to the schools to see if they might be able to contribute

Upon further enquiries there is no plan in place for evacuation in the event of flood. Flood risk was deemed exceptionally low and there is no issue with insurance

Electricity meter needed to be renewed as it only registered night time readings. It is not going to be a smart meter

Bob will be stepping down in April and thanks were recorded for all his help. He will be sorely missed. A replacement is being sort from the Anglican community.

6) WORSHIP AND OUTREACH REPORT.

W/O meeting minutes and Christian Council minutes circulated pre-meeting

Val Carter to look into memory worship. Await update

Thanks were extended to Michael for stepping up and sharing Ecumenical Lent course

Peter has spoken with Council re refugee scheme. This would come with finance and resourcing.

Michael proposed a Bible study play performed in partnership with the Bible Society titled "Would You Adam and Eve It?"

This has previously been performed at the Edinburgh festival.

Looking at a date in September – best date is 16/09 (Sunday) in the evening

Cost of professionals £700. Deposit £100

Suggestions of where to hold the event include Champions Manor, Village Hall, Dame Elizabeth Hall in WDF and the Church.

Village hall not available on that date; Champions only available until 9pm. Length of performance and interaction afterwards make this impractical

WDF can be hired - £218.50

We would need to set aside a publicity budget: Focus happy to support us.

Printing costs estimated to be c £100

Charge £10/ticket – this has proved to be within most people's expectations and budget.

Anything sales in excess of 102 tickets would be profit

WDF has a seating capacity of 200

Venue includes lighting etc. Set up time is 4 hours

Committee unanimously agreed to go ahead with the event.

Michael happy to be centre for selling the tickets. We will advertise to the churches outside SWF

A.O.B.

Website – Bob had contacted the team and there were still some technical issues but the finished product was getting ever closer.

Fr James raised the point of observers on the individual PCCs. What is being observed and why? Each PCC is a close set of friends/family and sometimes there are uncomfortable discussions within a family. Fr James felt that some items may occasionally be inappropriate or uncomfortable to be known to the other congregations. Options discussed were:

- 1) Keep things as they are
- 2) When sensitive issues are to be discussed ask observers to leave the room
- 3) Do not have observers on each other's councils

Bob advised that observers were introduced in the spirit of openness and working together Rosemary qualified this as reminding the committee this was prior to the use of email and advancements in technology so questioned whether observers were still required.

Revd Carol found it useful to have someone advise if there would be a clash with one of the other communities.

50% of Catholic PCC relates to Danbury and therefore is not relevant to the observers

The use of observers deepens our understanding of each other

Action: Take the proposal back to respective individual PC and bring responses back to next JCC

Safe – can this be made more user friendly? John will make enquiries under Fabric

Large print Bible is still missing. Replacement cost to be obtained

Michael took Pat Stuttle to hospital and had a conversation about the history of the church building. She has a copy of every edition of Link (pre Focus). Roger Partridge has a history of the church including photos of site being cleared, foundations etc

Data Protection – GDPR 25th May 2018

Kath to email all committee members to confirm they are happy to use their personal email addresses etc

Bob's official leaving date is 8th April. Peter presented Bob with a card, amazon gift voucher and a bottle and thanked him for all his years' of service across so many areas of the church.

Date of next meeting

Monday 18th June 2018 at 7.30pm AGM

Signed Chair of JCC Holy Trinity.....

Dated.....

Seconded by.....

Dated.....